VOLUNTEER DUTIES

Point of contact: (Removed)

Friday – 2 volunteers per shift – _____ will be overseeing volunteers
- 10-noon –
  - Check recycling bins. See description below.
- Noon-2pm –
  - Do “Get caught recycling” activity by recycling bins – take litter bags or stickers as a reward. Costume is optional.
- 2pm-4pm –
  - Conduct a recycling survey. See description below.
- 4pm-6pm – CHOOSE:
  - Do “Get caught recycling” activity by recycling bins – take litter bags or stickers as a reward. Costume is optional.
  - Conduct a recycling survey. See description below.
- 6pm- 8pm –
  - Check recycling bins and empty/consolidate half full recycling bins. Put in new liner. Do not do roll carts. Just the other bin types. See description below.

Saturday – 2 volunteers per shift – _____ will be overseeing volunteers
- 10-noon –
  - Check recycling bins. See description below.
- Noon-2pm –
  - Observational study. See description from coordinator.
- 2pm-4pm –
  - Conduct a recycling survey. See description below.
- 4pm-6pm – CHOOSE:
  - Do “Get caught recycling” activity by recycling bins – take litter bags or stickers as a reward. Costume is optional.
  - Conduct a recycling survey. See description below.
- 6pm- 8pm –
  - Check recycling bins and empty/consolidate half full recycling bins. Put in new liner. Do not do roll carts. Just the other bin types. See description below.

Sunday – 2 volunteers per shift -- _________ will be overseeing volunteers
- 10-noon –
  - Check recycling bins. See description below.
- Noon-2pm –
  - Observational study. See description from coordinator
- 2pm-4pm –
  - Conduct a recycling survey. See description below.
- 4pm-6pm – CHOOSE:
  - Do “Get caught recycling” activity by recycling bins – take litter bags or stickers as a reward. Costume is optional.
  - Conduct a recycling survey. See description below.
- 6pm- 8pm –
Check recycling bins and empty/consolidate half full recycling bins. Put in new liner. Do not do roll carts. Just the other bin types. See description below.

Recycle Volunteer Duties:

**Checking Bins**

Using the **checklists** found in the folder labeled checklists, please check all recycling bins in Zones 1 to 5, filling out the columns. If bins are either full or highly contaminated with non-recyclable material (such as plastic cups, napkins, paper towels, straws, candy wrappers, anything covered in grease or food), please make a note and report to staff at the Solid Waste Booth. At night, we want you to empty half-full or full recycling bins by removing the liner, replacing with clean liner and placing the full bag next to the bin. Do not do this for roll carts. Just the smaller bins. Please put finished checklists in folder labeled ______.

**Survey:**

On a clipboard or in a folder, you will find a double-sided half sheet of paper survey on recycling and composting at the fair. Please ask fairgoers if they would be willing to fill out the survey to help inform recycling at the fair. You can offer them KAB pens, stickers, tattoos, or other small goodies found in the booth in exchange for filling out the survey. You can also ask parents if they have a minute to fill it out while children play the recycling game. Please put in folder labeled ____.

**Observational Research:**

On Sat and Sun _____ will be conducting observational research on recycling bin usage. He/she will instruct you.

THANK YOU FOR ALL YOUR EFFORT!! We truly appreciate you helping making recycling a success at the fair.